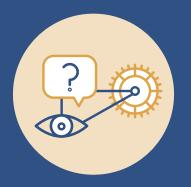
ONLINE JOB SHADOW WORKSHEET

Interviewing



One of the best ways to learn is to ask questions. Write your job shadow host's responses in the space provided. Feel free to ask additional questions.

What are common tasks you do during a workday?
What do you like most about your work?
What do you like least?
For this job, why are the following work habits important? (If time is limited, select three or four from the list below and ask your host to choose another one or two to address.)

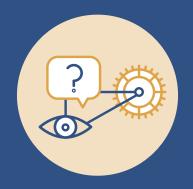
- Being safe
- Cooperating with others
- Managing your time
- Paying attention to detail
- Planning and organizing

- Serving customers
- Solving problems
- Taking initiative
- Taking responsibility
- Thinking creatively

What education and/or training do you need for this job?

ONLINE JOB SHADOW WORKSHEET

Interviewing



What nonacademic experiences or professional relationships were important for you to get where you are today?
What subjects should I study to prepare for this job?
How do you use technology in your job?
How do you think this job will change in the next five years? The next 10 years?